



COUNTY of VENTURA

COUNTY EXECUTIVE OFFICE
MICHAEL POWERS
County Executive Officer

Mike Pettit
Assistant County Executive Officer

Kaye Mand
County Chief Financial Officer

Shawn Atin
Assistant County Executive Officer/
Human Resources Director
Labor Relations

October 12, 2021

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

Subject: SECOND HEARING: Adoption of an Ordinance to Place the Classification of Assistant Planning Director RMA in the Unclassified Service.

Recommendation

It is recommended that your Board adopt an ordinance amending the Ventura County Ordinance Code, Division 1, Chapter 3, Article 4, Section 1347, Civil Service System, to place the classification of "Assistant Planning Director RMA" in the unclassified service. This Ordinance will become effective thirty (30) days from the conclusion of this second hearing. A copy of the proposed Ordinance is attached as Exhibit 1.

Discussion

A public hearing regarding adoption of an ordinance to amend the Ventura County Ordinance Code, Division 1, Chapter 3, Article 4, Civil Service System, to place the classification of "Assistant Planning Director RMA" in the unclassified service took place on October 5, 2021, with a second public hearing scheduled for today.

The Assistant Planning Director RMA classification will report directly to the Deputy Director RMA Planning in the Resource Management Agency. This classification has high levels of responsibility and is one of the third highest-level managers within the agency with responsibility to act in the absence of the Deputy Director RMA Planning.

Due to the scope and complexity of this job class, it is recommended that your Board adopt an ordinance placing this classification in the unclassified service.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel. If you have any questions regarding this item, please call me at 805-654-2561.

Respectfully,



SHAWN ATIN
Assistant County Executive Officer/Human Resources Director



M.P. MICHAEL POWERS
County Executive Officer

c: Jeffery S. Burgh, Auditor-Controller
Tiffany N. North, County Counsel
Mike Pettit, Assistant County Executive Officer
Kaye Mand, Assistant County Executive Officer/Chief Financial Officer

Attachment: Exhibit 1 – Ordinance

EXHIBIT 1

**ORDINANCE NO. _____
AN AMENDMENT TO THE VENTURA
COUNTY ORDINANCE CODE, DIVISION 1,
CHAPTER 3, ARTICLE 4, CIVIL SERVICE SYSTEM**

The Board of Supervisors of the County of Ventura does ordain as follows:

Section 1. Section 1347 of the Ventura County Ordinance Code, Division 1, Chapter 3, Article 4, Civil Service System, is hereby amended by the addition of the following exception to the classified service position:

Section 1347-178 Assistant Planning Director RMA

Section 2. This ordinance shall take effect thirty (30) days after its adoption.

PASSED AND ADOPTED this 12th of October 2021 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

By: _____
Chair, Board of Supervisors
County of Ventura

ATTEST:

MICHAEL POWERS,
Clerk of the Board of Supervisors,
County of Ventura, State of California

By: _____
Deputy Clerk of the Board